



F.No.232/UGC-HRDC NEHU/Video.Conf./2022- 1100

April 20, 2022.

Notice Inviting Quotation

Sealed quotations are hereby invited from authorized dealers/retailers/distributors or service providers for the supply of the following item in the UGC-Human Resource Development Centre, NEHU, Shillong-793022, as per the details below:

S.N.	Item Name	Specification
1	Zoom Video Conferencing	Annual Subscription of Zoom Meetings Pro (3 Licenses) with 500 GB Cloud Recording Storage Add-on

Terms & Conditions

1. Quotations should be submitted in a sealed envelope to the “Director, UGC-Human Resource Development Centre, NEHU, Shillong-22”. The last date of submission is 27/04/2022, on or before 3:00 PM. Quotations received after the due date and time will not be entertained.
2. The date of opening of bids will be intimated to all the participating firms through email/phone. (Kindly mention your email/phone number on the envelope.)
3. Prices should be mentioned inclusive of all taxes, transportation and installation to the Centre.
4. Payment will be released in 12 installments.
5. Bills for the payment may be sent directly to the Director, UGC-HRDC, NEHU.
6. No advance payment will be done.
7. Supply should be completed within 7 days from the date of issue of the supply order otherwise order will be treated as cancelled.
8. UGC-HRDC, NEHU reserves the right to reject any quotation without assigning any reason thereof and does not bind it to accept the lowest rate whatsoever.
9. If services are not found satisfactory, UGC-HRDC, NEHU reserves the right to cancel the order within three months.
10. Jurisdiction: Subject to Meghalaya jurisdiction only.


(Prof. S. Rama Rao)
Director I/c
UGC-Human Resource Development Centre
NEHU, Shillong-22